

Mira Costa High School Discipline Matrix

2008-2009

These are the guidelines that apply to each student throughout his/her tenure with Mira Costa High School. Individual student or school circumstances may require modification or adjustment to the matrix.

OFFENSE	1ST OCCURRENCE	2ND OCCURRENCE	3RD OCCURRENCE	4TH OCCURRENCE
Tardies (Consequences per semester)	1-2 Teacher responsibility 3 Detention by teacher Parent contact by teacher	4-6 Referral to EA Study Zone Parent contact by EA	7 tardies 2 Study Zones	8 or more, 1 day suspension SST
Unserved Detentions	Double detention by teacher Parent contact by teacher	Suspension from class Study Zone Parent contact by EA	1 day suspension Detention still due SST Study Zone	
Dress Code Violation	Warning Change of clothes Possible detention	Study Zone Parent contact Change of clothes	Study Zone 1 day suspension	
Gambling	Study Zone Parent contact	1-3 days suspension	3-5 days suspension Arrest	Refer to principal
Forgery	Study Zone Parent contact	Study Zone 1-3 days suspension	Study Zone 3-5 days suspension	
Cheating (Plagiarism)	See Ethics Policy			
Unacceptable Behavior a. Not following directions b. Not prepared for class/ Supplies c. Talking out/disruptive behavior d. Foul Language	Detention by teacher Parent contact by teacher	Study Zone Parent contact Hold out of class for a period	1-3 days suspension Possible loss of class	1-3 days suspension Removal from class
Off Grounds Without a Pass	Study Zone Parent contact	1-3 days suspension Citation	3-5 days suspension Citation	Refer to principal
Truancy/Cutting Class	1-3 truancies-parent contact 1 detention per class cut 3 rd truant-habitual truant letter sent	4-9 truancies-Study Zone Possible citation 4 th truant-2 nd letter sent	10 or more truancies 1 st Referral to Student Attendance Review Team (SART) Contract developed, consequences determined by Team	When SART contract is broken: referral to Student Attendance Review Board (SARB) Possible loss of extracurricular activities

OFFENSE	1ST OCCURRENCE	2ND OCCURRENCE	3RD OCCURRENCE	4TH OCCURENCE
Out of Bounds	Detention	Study Zone	1-3 days suspension	
Littering/Throwing Food	Parent contact Study Zone	Possible Citation 1-3 days suspension	Citation 1-3 days suspension	
All Electronic Devices (including but not limited to MP3, iPODS, beepers). Cell phones must be off during class time.	Parent contact Confiscation until end of school day	Confiscation until end of school day the following Monday Parent contact Detention	Study Zone Confiscate for 30 days Phone to be picked up by parent	Keep and give to parent at end of school year 1-3 days suspension
Display of Affection	Conference with both parties	Detention Parent contact	Study Zone	
Riding skateboards on campus	Warning Detention Parent contact Confiscation until end of school day Possible citation	Confiscation until end of school day the following Monday Parent conference Study Zone Citation	Study Zone Confiscate for 30 days- must be picked up by parent	Keep and give to parent at end of school year 1-3 days suspension
Violation of Technology Use Agreement	Study Zone Parent contact	1-3 days suspension Parent contact	3-5 days suspension Parent contact Drop from computer class if enrolled Suspend use of computers	

Revised 7/08

Suspendable Offenses

Suspension from school means removal of a student from ongoing instruction for adjustment purpose. A principal or the principal's designee may suspend a pupil from the school (not more than five consecutive school days) for any of the reasons in the Educational Code, Section 48900, upon a first offense if the principal or designee determines that the pupil violated Educational Code 48900, or that pupil's presence causes a danger to persons or property, or threatens to disrupt the educational process.

OFFENSE	ED. CODE	CONSEQUENCE
Caused, attempted to cause, or threatened to cause physical injury to another person.	48900(a)(1)	Suspension 3-5 days Loss of class in which incident occurred Expulsion Arrest
Willfully used force or violence upon the person of another, except in self-defense.	48900(a)(2)	Suspension 3-5 days Expulsion Arrest
Possessed, sold, or furnished a firearm, knife, explosive, or other dangerous object.	48900(b)	Suspension 5 days Expulsion Arrest
Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of a controlled substance.	48900(c)	Suspension 5 days Expulsion Arrest
Unlawfully offered, arranged, or negotiated to sell a controlled substance, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.	48900(d)	Suspension 5 days Expulsion Arrest

OFFENSE	ED. CODE	CONSEQUENCE
Committed or attempted to commit robbery or extortion.	48900(e)	Suspension 3-5 days Expulsion Arrest
Caused or attempted to cause damage to school property or private property.	48900(f)	Suspension 1-5 days Restitution Expulsion Arrest
Stole or attempted to steal school property or private property.	48900(g)	Suspension 1-5 days Expulsion Arrest
Possessed or used tobacco or products containing tobacco or nicotine.	48900(h)	Suspension 1 day Impact Citation
Committed an obscene act or engaged in habitual profanity or vulgarity.	48900(i)	Study Zone Suspension 1-5 days Expulsion Arrest
Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia.	48900(j)	Study Zone Suspension 1-5 days Expulsion Arrest
Disrupted school activities or otherwise willfully defied the valid authority of school personnel.	48900(k)	Study Zone Suspension 1-5 days Expulsion Arrest
Knowingly received stolen school property or private property.	48900(l)	Study Zone Suspension 1-5 days Expulsion Arrest
Possessed an imitation firearm.	48900(m)	Suspension 1-5 days Expulsion Arrest

OFFENSE	ED. CODE	CONSEQUENCE
Committed or attempted to commit a sexual assault.	48900(n)	Suspension 5 days Expulsion Arrest
Harassed, threatened, or intimidated a pupil who is a complaining witness in a school disciplinary proceeding.	48900(o)	Suspension 3-5 days Expulsion Arrest
Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.	48900(p)	Suspension 5 days Expulsion Arrest
Engaged in, or attempted to engage in hazing.	48900(q)	Suspension 3-5 days Expulsion Arrest
Aided or abetted the infliction of physical injury to another person.	48900(s)	Suspension 3-5 days Expulsion, if judged by a juvenile court to have committed as an aider or abettor, a crime of physical violence in which the victim suffered great bodily injury. Arrest
Caused, attempted to cause, threatened to cause or participated in an act of hate violence.	48900.3	Suspension 3-5 days Expulsion Arrest

Revised 7/08